Guidelines for Students with Scholarship by China Scholarship Council

Doctoral Programs at the
Degree Programs in Systems and Information Engineering
University of Tsukuba

Based on the guidelines below, the University of Tsukuba is currently recruiting international students from China for the 2020 academic year as part of the China Scholarship Council Program.

Applicants must be awarded scholarship by the China Scholarship Council in order to enter the University of Tsukuba. If the scholarship fails to be awarded, no applicant may enter the University of Tsukuba, even if he/she has passed the entrance examination.

1. Number of Students to be Accepted

Doctoral Program in Policy and Planning Sciences	A few students
Doctoral Program in Risk and Resilience Engineering	A few students
Doctoral Program in Computer Science	A few students
Doctoral Program in Intelligent and Mechanical Interaction Systems	A few students
Doctoral Program in Engineering Mechanics and Energy	A few students

2. Requirement for Eligibility

(1) Individuals who have a master's degree or a specialized degree, or will have one as of September 2020.

(2) Individuals who have the equivalent of a master's degree or a specialized degree awarded by a university outside Japan as of September 2020.

(3) Individuals who are 24 years of age or older as of September 2020, and whose qualification is recognized as equivalent to a master's degree or a specialized degree as the result of the eligibility screening conducted by this Degree Programs.

3. Application Schedule

The schedule for the application process is as follows:

・Application deadline for those who fall under (3) in 2. Requirement for Eligibility:
    November 29, 2019

・Application deadline for those who fall under (1) or (2) in 2. Requirement for Eligibility:
    December 20, 2019

・Oral examination: January 14, 2020 – January 31, 2020

・Announcement of acceptance: February 17, 2020

・Enrollment procedures: Early July 2020 – Early September 2020

・Date of Enrollment: October 1, 2020

4. Application Documents

(1) Application form (prescribed form)

(2) Admission and photograph tickets for the examination (prescribed forms)

(3) Certificate of completion or certificate of expected completion of a master course (in English or in Japanese).

(4) Academic transcript (the official transcript of programs record) issued by a university that meets the application requirements for the doctoral programs of this Degree Programs. If any credits were transferred from another university, submit an academic transcript from that school.

(5) Letters of recommendation by the academic advisor of the university where the applicant is currently attending.

(6) Research plan (within a few pages, A4 paper), in which the following items need be provided：
    (i) Research theme, your name,
    (ii) Research field that you wish to join,
    (iii) Purpose and expected results of your research work

(7) Certificate of English or Japanese proficiency: A valid official score report of TOEFL, TOEIC, GRE/GMAT, IELTS, or equivalent (e.g. CET, etc.) must be submitted at the time of application.

(8) A certificate for an applicant with scholarship of China Scholarship Council (prescribed form)

5. Application Procedure

(1) Each applicant must send all the application documents to:

> Graduate Schools Affairs
> Academic Service Office for Systems and Information Engineering Area
> University of Tsukuba
> 1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573, JAPAN

  by international mail or international courier service.

(2) In addition, the applicant must e-mail the application documents in PDF format to:
> sysinfo.admission@un.tsukuba.ac.jp

(3) Application period:

・ For applicants who fall under (3) in 2. Requirement for Eligibility, documents must arrive by
      November 29, 2019.

・ For applicants who fall under (1) or (2) in 2. Requirement for Eligibility, documents must arrive by
      December 20, 2019.

No application documents submitted after the deadline will be accepted.

N.B. Before you apply, you must contact a prospective supervisor (a faculty member of this Degree Programs from whom you wish to receive academic instruction) in advance.

6. Screening

Screening and selection are made on the basis of the submitted application documents and an oral examination, to be held via a video teleconference that will examine the applicant's related knowledge and skills.

7. Academic Achievement Examination and Schedule

(1) The examination will be conducted between January 14, 2020 and January 31, 2020.

(2) It will be an oral examination.

(3) Each applicant will be asked about his/her research plan and related knowledge and skills.

(4) The oral examination is held in the above period with a video conference system or Skype at a university with whom the University of Tsukuba has an international exchange agreement. If you live far from these sites, consult your prospective supervisor to check if it is feasible to take the oral examination at your office/school/home. Follow instructions from your prospective supervisor, who will determine the date and location of the oral examination.

8. Announcement of Acceptance

Acceptances will be announced on February 17, 2020. An acceptance letter will be sent to successful applicants.

9. Enrollment Procedures

(1) Successful applicants will receive Enrollment Procedure Guidelines (which contain documents to be submitted before entrance) in early July 2020. Please follow the instructions in the Guidelines.

(2) Each successful applicant must e-mail a certificate (in PDF format) issued by the China Scholarship Council (CSC) to: sysinfo.admission@un.tsukuba.ac.jp

Please submit the original of the certificate along the Guidelines.

(3) Applicants who have passed the examination and who have also been approved by the International Student Assistance Selection Committee of the China Scholarship Council, and whose scholarship funds have been set, will be allowed to enter the University of Tsukuba. In that case, neither entrance fee nor tuition will be charged.

N.B. When the study period exceeds 36 months, tuition exemption may not be applicable.

10. Notes

(1) Make sure that all necessary application documents are completed and submitted, as incomplete documents may not be accepted.

(2) You may not change your selection of program once your application has been submitted.

(3) Documents will not be returned once submitted.

11. Point of Contact

Doctoral Program in Policy and Planning Sciences: entexam_pps@sk.tsukuba.ac.jp

Doctoral Program in Risk and Resilience Engineering: entexam@risk.tsukuba.ac.jp

Doctoral Program in Computer Science: exam@cs.tsukuba.ac.jp

Doctoral Program in Intelligent and Mechanical Interaction Systems: entexam@iit.tsukuba.ac.jp

Doctoral Program in Engineering Mechanics and Energy: entexam@kz.tsukuba.ac.jp

12. Security Export Control

University of Tsukuba has established the University of Tsukuba Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students, etc. International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.