

Guidelines for Students with Scholarship by China Scholarship Council

Doctoral Programs at the Degree Programs in Systems and Information Engineering University of Tsukuba

The University of Tsukuba is recruiting international students from China for the 2021 academic year as part of the China Scholarship Council Program.

A scholarship from the China Scholarship Council will be a prerequisite to enroll in the University of Tsukuba. If an applicant fails to win the scholarship, the applicant will not be allowed to enroll in the university, regardless of the result of the entrance examination.

1. Number of Students to be Accepted

Doctoral Program in Policy and Planning Sciences	a few students
Doctoral Program in Risk and Resilience Engineering	a few students
Doctoral Program in Computer Science	a few students
Doctoral Program in Intelligent and Mechanical Interaction Systems	a few students
Doctoral Program in Engineering Mechanics and Energy	a few students

2. Requirement for Eligibility

- (1) Individuals who have a Master's degree or a specialized degree in Japan, or expected to receive one by the end of September 2021
- (2) Individuals who have received the equivalent of a Master's degree or a specialized degree, or expected to receive one, which is awarded by a university outside Japan by the end of September 2021
- (3) Individuals who are 24 years of age or older as of October 1, 2021, and whose qualification is recognized as equivalent to a Master's degree or a specialized degree in Japan through the eligibility screening conducted by the University of Tsukuba (For inquiries regarding qualifications and application for the eligibility screening, please contact us at sysinfo.admission@un.tsukuba.ac.jp)

3. Application Timeline

Date/Deadline	Task
October 30, 2020	Deadline for eligibility screening (for those who fall under the category 2-(3))
December 1, 2020	UT application opens
December 18, 2020	Deadline for all application documents
January 12, 2021 – February 2, 2021	Oral examination
February 17, 2021	Announcement of acceptance
After February 17, 2021	Successful applicant receives a letter of acceptance
Mid-July, 2021	Successful applicant receives a packet of admission procedure documents

Early September, 2021	Deadline for admission procedure
October 1, 2021	Enrollment

4. Application Documents

- (1) Application form (prescribed form)
- (2) Admission and photograph tickets for the examination (prescribed forms)
- (3) Certificate of [expected] completion of a Master's course (in English or in Japanese)
- (4) Academic transcript (the official transcript of academic record) issued by a university that meets the requirements for admission to the doctoral programs at the University of Tsukuba. If any credits were transferred from other school(s), submit academic transcript(s) issued by the other school(s) is also required.
- (5) Letters of recommendation by the academic advisor of the university where the applicant is currently attending.
- (6) Research plan (within a few pages, A4 size paper), in which the following information is provided:
 - (i) Your name
 - (ii) Research theme
 - (iii) Research field that you wish to join
 - (iv) Purpose and expected results of your research work
- (7) Certificate of English or Japanese proficiency, i.e., valid official score report of TOEFL, TOEIC, GRE/GMAT, IELTS, or equivalent (e.g. CET). The document must be submitted at the time of application.
- (8) A certificate for an applicant with scholarship of China Scholarship Council (prescribed form)

5. Application Procedure

Applicants are required to send all the application documents to the designated address (and e-mail address). Make sure that all necessary application documents are completed and submitted by the deadline. Incomplete documents may not be accepted.

(1) Mailing Address

Send all the application documents to the mailing address below by international mail or international courier service.

Graduate Schools Affairs
Academic Service Office for Systems and Information Engineering Area
University of Tsukuba
1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573, JAPAN

(2) E-mail address

Send all the application documents at the e-mail address below.

sysinfo.admission@un.tsukuba.ac.jp

(3) Application deadline

Date/Deadline	Task
October 30, 2020	Deadline for eligibility screening (for those who fall under

	the category 2-(3))
December 18, 2020	Deadline for all application documents

No application documents submitted after the deadline will be accepted.

Important: You must contact a faculty member in the Degree Programs in Systems and Information Engineering and ask to be your prospective supervisor before applying.

6. Academic Achievement Examination and Schedule

Screening and selection are made on the basis of the submitted application documents and an oral examination, to be held via a video teleconference that will examine the applicant's related knowledge and skills.

- (1) The examination will be conducted between January 12, 2021 and February 2, 2021.
- (2) It will be an oral examination.
- (3) Each applicant will be asked about his/her research plan and related knowledge and skills.
- (4) The oral examination is held in the above period with a video conference system or Skype at a university with whom the University of Tsukuba has an international exchange agreement. If you live far from these sites, consult your prospective supervisor to check if it is feasible to take the oral examination at your office/school/home. Follow instructions from your prospective supervisor, who will determine the date and location of the oral examination.

7. Announcement of Acceptance

Acceptances will be announced on February 17, 2021. An acceptance letter will be sent to successful applicants.

8. Admission Procedures

- (1) Successful applicants will receive a packet of admission procedure documents, which must be submitted before the person enrolls. The packet will be sent in mid-July 2021. Follow the instructions in the documents.
- (2) Successful applicants are required to send a certificate (PDF) issued by the China Scholarship Council (CSC) via e-mail at sysinfo.admission@un.tsukuba.ac.jp. The original copy of the certificate is required to be submitted along with the admission procedure documents by mail.
- (3) Applicants who have passed the examination and who have also been approved by the International Student Assistance Selection Committee of the China Scholarship Council, and whose scholarship funds have been set, will be allowed to enroll in the University of Tsukuba. In that case, neither entrance fee nor tuition will be charged. However, tuition may be charged after the study period exceeds 36 months.

9. Important Information

- (1) You may not change the desired program from one to another after the submission of application documents.

(2) All documents that are submitted in support of an application cannot be returned to the applicant.

10. Contact

Doctoral Program in Policy and Planning Sciences: entexam_pps@sk.tsukuba.ac.jp

Doctoral Program in Risk and Resilience Engineering: entexam@risk.tsukuba.ac.jp

Doctoral Program in Computer Science: exam@cs.tsukuba.ac.jp

Doctoral Program in Intelligent and Mechanical Interaction Systems: entexam@imis.tsukuba.ac.jp

Doctoral Program in Engineering Mechanics and Energy: entexam@kz.tsukuba.ac.jp

11. Security Export Control

The University of Tsukuba has established the University of Tsukuba Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students. International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.